

COMMITTEE ON ACCREDITATION MINUTES

June 25-26, 2009

**Commission on Teacher Credentialing
Sacramento, California**

Committee Members Present

Joyce Abrams
Lynne Cook (present 6/25)
Dana Griggs (present 6/26)
Joseph Jimenez
Gary Kinsey
Carol Leighty
Karen O'Connor
Reyes Quezada
Ruth Sandlin
Sue Teele
Nancy Watkins
Commission Liaison – Ting Sun (present 6/25)

Committee Members Absent

Ellen Curtis-Pierce

Staff Members Present

Teri Clark, Administrator
Jo Birdsell, Consultant
Cheryl Hickey, Consultant
Rebecca Parker, Consultant
Teri Ackerman, Analyst/Recorder
Marilynn Fairgood, Consultant
Nadine Noelting, Consultant
Helen Hawley, Consultant
Paula Jacobs, Consultant
Mary Armstrong, Legal Counsel

Others Present

Patricia Arlin
Iris Riggs
Mel Hunt
Joan Karp
Kaia Tollofson
Marv Abrams
Barbara Morton
Jeb Egbet
Cyd Kuck
Cathy Buell
Juan Flores
Rebecca Seher
Jan Uyeno
Jo Ellen Misakian
Tim Azfasadour
Anne Yarroll
Ralph West

Item 1-CALL TO ORDER

The June 2009 meeting of the Committee on Accreditation was called to order by Nancy Watkins, Co-Chair, at 8:30 a.m. on Thursday, June 25, 2009.

Item 2-APPROVAL OF THE AGENDA

Karen O'Connor moved approval of the June 2009 agenda. Lynne Cook seconded the motion. The motion passed without dissent.

Item 3-APPROVAL OF THE MAY, 2009 MINUTES

Carol Leighty moved approval of the May 2009 minutes as corrected. Joseph Jimenez seconded the motion. The motion passed without dissent.

Item 4-CO-CHAIR AND MEMBER REPORTS

Co-Chair, Nancy Watkins welcomed Pia Wong, incoming COA member.

Ruth Sandlin passed around pictures of the Headdress Ball she participated in earlier this spring. She added that she had just completed her Chair Review with a 98.5% approval rate and would remain a chair at CSU, San Bernardino for three more years and then retire. She is very excited about working only 10 days this summer and will be taking a trip to Ireland in July.

Lynne Cook stated that she is a grandmother again. Her new grandson is being adopted from Korea and will be here in three months. She also added that she is on the INTASC Committee for Identifying Standards and wants to share information she receives with the COA. Administrator, Teri Clark advised her that she would put this item into the next meeting agenda.

Carol Leighty announced that the Temecula Valley Unified School District completed a successful school year.

Sue Teele thanked Carol Leighty for a successful collaboration between her school district and UC Riverside in working with the exchange teachers from Korea. Sue referred to it as "a wonderful adventure."

Joseph Jimenez announced that Monday, June 29 would be his last day on the job at the Tulare County Office of Education. However, he will continue to serve as a member of the COA, as he will be working on a part-time or consultant basis with TCOE.

Sue Teele wished to thank all of the people she served with during her 10 year tenure as a member of the COA. She was pleased to find that the K-12 and Higher Education communities work so well together for the benefit of teacher education.

Karen O'Connor referred to her time on the COA as a wonderful experience and stated that she will miss everyone.

Item 5-STAFF REPORTS

Administrator, Teri Clark introduced Consultant, Marilynn Fairgood, who gave an oral update on Alliant University. There is a planned November 2009 revisit to the University.

Administrator Clark reported on the Subject Specific Pedagogy Conference held in Ontario earlier in the week and announced that the Commission and PACE will co-sponsor a conference on Administrative Leaders which will be held in Sacramento in September.

Administrator Clark attended the NASDAC Conference in Jacksonville, Florida in early June where Commission staff Patty Wohl presented California's paperless credential system.

On July 10, a yellow cohort specific technical assistance meeting will be held at the Commission to prepare members of the yellow cohort for the new site visit methods. Cohort members will be able to attend either in person or via live broadcast.

Administrator Clark apologized for Dr. Birch's absence, explaining that Dr. Birch was touring Canada with the Sacramento choral group.

Commission Executive Director, Dale Janssen presented framed certificates of appreciation to Sue Teele, Ruth Sandlin and Karen O'Connor for their time on the COA.

Administrator Clark announced that the BIR training held in Sacramento in June was very successful, resulting in 30 extremely well prepared new members of the BIR. A second summer training will be held in San Diego in August. Consultant Jo Birdsell added that the BIR training no longer parallels a site visit, but rather reflects all components of the 7 year accreditation cycle. Five BIR update training sessions have been scheduled for those BIR members going on accreditation visits in the 2009-10 year.

Item 6-PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Nancy Watkins.

Professional Preparation for the Administrative Services Credential

It was moved, seconded (O'Connor/Teele) and carried to grant initial accreditation to the following program of professional preparation

Touro University

Professional Clear Administrative Services Credential Program

Initial Approval – Brandman University

It was moved/seconded (O'Connor/Teele) and carried to grant initial accreditation to the Brandman University programs.

Programs of Preparation for the California Teachers of English Learners (CTEL)

It was moved and seconded (Jimenez/Leighty) to grant initial accreditation to the University of California Berkeley CTCL Program. The vote was four to four with one abstention (Sue Teele recused). The motion failed. After discussion the COA requested staff to bring additional information on this program to the next meeting.

Item 7- COA MEETING DATES FOR 2009-2010

Teri Clark, Administrator of Accreditation, presented this item which included the proposed schedule of upcoming accreditation visits for the 2009-10 year. It was moved/seconded (Abrams/Quezada) and carried to adopt the following meeting dates for the COA 2009-2010 year:

August 4-5, 2009

October 23, 2009

January 21-22, 2010

April 15-16, 2010

May 19-20, 2010

June 23-24, 2010

Item 8-UPDATE ON THE ACCREDITATION HANDBOOK

Teri Clark, Administrator of Accreditation, presented this item to the COA. It was moved/seconded (Cook/Kinsey) and carried to adopt Chapter 7 of the Accreditation Handbook with edits as discussed.

Item 9-REPORT OF FEEDBACK FROM SURVEY FOR MODIFICATIONS TO PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL STANDARDS

Consultant Jo Birdsell presented this item to the COA. It was moved/seconded (Kinsey/Teele) and carried that the COA forward the modified standards to the Commission for their approval at the August Commission meeting.

Item 10-UPDATE ON 2008 SITE VISIT STIPULATIONS

Administrator Teri Clark presented the second update on the 7th Year Follow-up Activities of the Commission's Accreditation System. This was an information item and no action was taken.

Item 11-REPORT OF THE ACCREDITATION SITE VISIT TO CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

Teri Clark introduced Team Leader, Joel Colbert (teleconferencing), Patricia Arlin, Dean of Education and Iris Riggs, Assistant Dean, who answered questions presented to the institution by the COA.

After Committee discussion, Gary Kinsey moved approval of the accreditation team recommendation of *Accreditation*. Sue Teele seconded the motion. The motion passed without dissent. (Ruth Sandlin recused.)

Item 12-UPDATE ON NCATE REDESIGN AND TRANSFORMATION INITIATIVE

Consultant Cheryl Hickey presented this information item which covered information about NCATE's plans for redesigning its accreditation process and the implications for the Commission's accreditation system.

Item 13- REPORT ON THE ACCREDITATION SITE VISIT TO CALIFORNIA STATE UNIVERSITY, CHANNEL ISLANDS

Consultant Cheryl Hickey introduced Team Leader, Mel Hunt, Senior Associate Dean, Joan Karp and Kaia Tollefson, Assistant Professor, who answered questions presented to the institution by the COA.

After Committee discussion, Sue Teele moved approval of the accreditation team recommendation of *Accreditation*. Lynne Cook seconded the motion. The motion passed without dissent.

Item 14-DISACUSSION OF A PROSPECTIVE EXPERIMENTAL PROGRAM CONCEPT

Consultant, Rebecca Parker presented this information item which contained two concepts for experimental programs being considered by currently accredited institutions for discussion by the COA.

Item 15-REPORT OF THE ACCREDITATION RE-VISIT TO ARGOSY UNIVERSITY

Consultant Marilyn Fairgood introduced Team Leader, Barbara Morton, Jeb Egbert, Vice President of Academic Affairs, Marv Abrams, Director of Teacher Education and Cyd Kuck, Dean of Education who answered questions presented to the institution by the COA.

After Committee discussion, Reyes Quezada moved approval that the original team finding of Accreditation with Probationary Stipulations be changed to *Accreditation*. Lynne Cook seconded the motion. The motion passed without dissent. (Gary Kinsey recused.).

Item 16-TEACHER EDUCATION ACCREDITATION COUNCIL (TEAC) DRAFT ALIGNMENT MATRIX AND AGREEMENT FOR DISCUSSION

Administrator Teri Clark presented this information item which included teleconferencing participation by representatives of Chapman University; Joel Colbert, Director of Teacher Education, Don Cardinal, Dean and Diane Ferguson, Special Assistant to the Dean. COA discussion will be used to help guide staff in determining next steps in working with TEAC. A revised DRAFT alignment matrix and DRAFT agreement will be brought to a future COA meeting.

Item 17-DISCUSSION OF THE CHAPMAN UNIVERSITY INQUIRY BRIEF CONCEPT FOR TEAC ACCREDITATION

Administrator Teri Clark presented this information item for COA discussion which will be used to guide staff in working with Chapman University as it continues the development of its proposal to work with the Commission and TEAC in a joint effort towards accreditation. Representatives of Chapman University participated in the discussion via teleconferencing.

Item 18-DISCUSSION OF DRAFT COMMON STANDARDS DESCRIPTORS

Administrator Teri Clark presented this action item. After Committee discussion of the item, Karen O'Connor moved that the COA adopt the presented Common Standards Descriptors for use in the 2009-2010 accreditation activities. Gary Kinsey seconded the motion. The motion passed without dissent.

RECESS

The meeting was recessed by Co-Chair, Nancy Watkins, at 3:30 on June 25, 2009.

RECONVENE

The meeting reconvened at 8:22 a.m. on Friday, June 26, 2009 by Co-Chair, Ruth Sandlin. Prior to introducing agenda items, Ruth introduced incoming COA member, Anne Jones.

Item 19-PROPOSAL FOR ALTERNATIVE ACCREDITATION ACTIVITIES – PACT AND NCATE

This information item was presented by Administrator Teri Clark. The Committee continued conversation begun at the April COA meeting about the possibility of some institutions participating in alternative accreditation activities. Additional information will be presented at a future meeting.

Item 20-REPORT OF THE ACCREDITATION SITE VISIT TO HIGH TECH HIGH

Consultant Rebecca Parker introduced Team Leader Cathy Buell and via video conferencing, Larry Rosenstock, Principal and CEO and Amy Jackson Reising, Director of Teacher Preparation who answered questions presented to the institution by the COA.

After discussion, Sue Teele moved that the accreditation team recommendation of Accreditation with Stipulations be changed to Accreditation with Major Stipulations. The motion was seconded by Joyce Abrams. With a vote of four in favor and four opposed, the motion did not pass. (Reyes Quezada recused.).

After additional discussion, Joseph Jimenez moved that the COA accept the accreditation team recommendation of *Accreditation with Stipulations*. The motion was seconded by Carol Leighty. The motion passed with two opposed and one abstention. (Reyes Quezada recused.)

Item 21-REPORT OF THE ACCREDITATION SITE VISIT TO SAN DIEGO UNIFIED SCHOOL DISTRICT

Consultant Nadine Noelting introduced Team Leader Juan Flores, Mariam True, Executive Director, Anne Yarroll, Program Director, Tim Azfasdour, Human Resource Director and Ralph

West, Program Director who represented the school district and answered questions presented to them by the COA.

After Committee discussion, Carol Leighty moved approval of the accreditation team recommendation of *Accreditation with Stipulations* with the additional stipulation that San Diego Unified School District provide written documentation of remediation during field work. Dana Griggs seconded. The motion passed without dissent. (Reyes Quezada recused.).

Item 22-DICCUSSION OF THE FORMAT FOR THE ACCREDITATION REPORT

This information item was presented by Consultant, Jo Birdsell. The Committee discussed the format of the Annual Report to the Commission. COA input will be used in the preparation of the first draft of the Accreditation Report which will be presented at the August COA meeting.

Item 23-REPORT OF THE ACCREDITATION SITE VISIT TO LOS ANGELES COUNTY OFFICE OF EDUCATION

Consultant Jo Birdsell introduced, via videoconference, Team Leader Helene Mandell, and Rebecca Seher who represented the Los Angeles County Office of Education and answered questions presented to the institution by the COA.

After Committee discussion, Carol Leighty moved to accept the accreditation team recommendation of *Accreditation*. Dana Griggs seconded the motion. The motion passed without dissent.

Item 24-REPORT OF THE ACCREDITATION SITE VISIT TO FRESNO COUNTY OFFICE OF EDUCATION

Consultant Helen Hawley introduced Team Leader Glen Casey. Representing the Fresno County Office of Education were Jan Uyeno from Fresno COE and Jo Ellen Misakian, representing Fresno Pacific College which is partnered with Fresno COE. Both representatives answered questions presented to the institution by the COA.

After Committee discussion, Carol Leighty moved to accept the accreditation team recommendation of *Accreditation with Stipulations*. Ruth Sandlin seconded the motion. The motion passed without dissent. (Joseph Jimenez recused.).

DEBRIEF OF THE ACCREDITATION DECISION MAKING

The COA reviewed accreditation decisions made over the course of the two day meeting.

ADJOURNMENT

The meeting was adjourned by Co-Chair Nancy Watkins at 2:53 p.m. on June 26, 2009.